



KCWS RESEARCH FUNDING SCHEME APPLICATION FORM



Closing date for Applications: 31 March 2008

Section 1: To be completed by the Applicant

Surname: _____ **Given Name(s):** _____

Student Number: _____

Please confirm that your term address is up to date on the University Student Information System as all correspondence will be sent to that address. Yes No

If no, correct address is: _____

Please indicate your thesis title (or research topic): _____

Expected thesis submission date: Day Month Year

Current Enrolment load: Full-time Part-time

Employment status: Waged Unwaged Scholarship holder

Name of Principal Supervisor: _____

Please ATTACH a brief summary (max 300 words) detailing why you are seeking support - i.e. attendance and presentation at a conference; equipment and supplies; fieldwork expenses; other (please specify)

If your application is successful, how will this funding benefit your research?

Do you have access to any scholarship/studentships or external/other sources of funding for the research degree that is the subject of this application? Yes No

If YES, which funds have you received during your candidature (include dates, amounts and details of source):

How does this application differ from previously funded applications? _____

Provide a budget of the expenses you are applying for in the table below:

FUNDING	Amount	
Amount requested in this application		
EXPENDITURE - Itemized costs:	Amount	Justification – Attach if more space required
Conference registration		
Accommodation		
Travel		
Equipment		
Other (specify)		
TOTAL COSTS		

Have you requested funding for any of these expenses from another source? Yes No

If YES please state source: _____

Funds received OR Pending

Which of the following are relevant to your application? (ATTACH supporting documentation)

- Conference details (including registration form, accommodation costs, etc)
- Written quotation for cheapest airfare/mode of transport
- Copy of abstract submitted to conference
- Confirmation of acceptance of abstract (if received)
- Copies of letter or invitation to visit
- Quotations for equipment etc
- Other relevant documents (please specify) _____

Section 2: To be completed by the Principal Supervisor:

Supervisor's endorsement: _____

Name of Principal Supervisor (Please Print): _____

Signature: _____ Date: _____

Section 3: Applicant's declaration and signature

I have read the KCWHS Research Funding Scheme Guidelines, and understand that application for funding under the scheme is competitive, the amount awarded may be less than the amount applied for, and applications for funding outside the guidelines, or in the opinion of the KCWHS Education Committee do not satisfy the guidelines, and are not endorsed by the principal supervisor, will not be considered. I also understand I will have to supply receipts or other evidence of spending and, if I am awarded funding under this scheme I must use the funds within 12 months of their being awarded and submit a written report within 6 months of expending the funds awarded.

Name of Applicant (Please Print): _____

Signature: _____ Date: _____

CHECKLIST: I have attached

- Brief summary outlining reason for request
- Supporting documentation as indicated in my application

Please return your completed application form and all supporting documentation to:

Mrs Jennifer Sievers
Postgraduate Administrative Assistant
Key Centre for Women's Health in Society
The University of Melbourne
Victoria 3010.

The University's Privacy Policy can be viewed at: <http://www.unimelb.edu.au/unisec/privacy/studentinfo.html>
This website provides detailed information about the contact details, complaints procedures and other aspects of the University's privacy regime.

Please note CLOSING DATE for applications above.

**APPLICATIONS WITHOUT YOUR PRINCIPAL SUPERVISOR'S SUPPORT
OR LATE APPLICATIONS WILL NOT BE CONSIDERED**